



CALL FOR EXHIBITORS SPONSORS & ADVERTISERS

31st Fall Juvenile Justice Institute
November 7-9, 2007 • Roanoke (The Star City), Virginia

"When All the Stars Align - Partnering for Better Outcomes for Court-Involved Children"

For years, the Virginia Juvenile Justice Association's Fall Institute has been the premier event for spotlighting successful research-based strategies and programs for Virginia's youth. Following that trend, this year's event, promises to be an event you will not want to miss. Participants will hear from nationally recognized speakers in the areas of evidence-based practice, strength-based approaches, solution-focused interventions and more.

Who Attends

The event is expected to attract hundreds of human services professionals including: juvenile justice administrators, probation officers, detention home staff, correctional officers, judges, defense attorneys, prosecutors, law enforcement, child advocates, counselors, mentors, program directors, CSA Coordinators, social workers, school resource officers, educators, interventionists and others who work with or on behalf of system- / court-involved children. All seek timely information on programs, resources, emerging technologies and best practices -- that's where exhibitors come in!

Who Advertises & Exhibits

Don't miss this opportunity to maximize your exposure, introduce new services, reach key decision makers, and meet face to face with hundreds of juvenile justice professionals. VJJA's Fall Juvenile Justice Institute attracts advertisers and exhibitors offering products, programs, services and resources aimed at delinquency prevention and intervention and/or geared toward professionals who work with court-involved youth. Exhibitors include state and local government agencies, non-profits, funding entities, youth-serving organizations, institutions of higher learning, community based providers, residential providers, treatment centers, curriculum developers, training companies, prevention publishers, drug testing companies, prevention coalitions, research groups and prevention programs.

Exhibit Package

Includes: Skirted Table; Exhibit Registration for 1 employee; Name Tag Enhancement Ribbon indicating "EXHIBITOR"; Listing in Conference Program in print and on-line; Inclusion in "Booth Bingo" game; Inclusion in Continental Breakfast and Break Service; Invitation to attend Awards Luncheon.

NEW IN 2007!

Exhibitor *Best in Show* Award

Final Registration Deadline: **October 1**

Advertising Opportunities

VJJA Professional Membership Dues	\$20
Advertisement in Conference Program	\$25-\$500
Take-One Table Only (free for Exhibitors)	\$50
VJJA.org Website Ads	\$250
Pre-Conf Advocate Advertisement	\$250
Advertising Package Only (non-Exhibitors).....	\$25 and up
On-site Exhibit Packages	\$400 and up
Sponsorship	(see levels & benefits)

Door Prizes and Incentives

Individuals and companies are encouraged to sponsor events, donate door prizes, participate in booth bingo and provide giveaways as a way to drive traffic to their booth and maximize their visibility. Exhibitors are encouraged to incorporate the conference theme and VJJA logo (available by e-mailing ads@vjja.org) in their giveaway items. Typical giveaway items include mugs, t-shirts, bags, pens, mouse pads and post-its.

Hotel Accommodations

The conference site will be the Wyndham Roanoke Airport, 2801 Hershberger Rd NW, Roanoke, VA, 24017, 540.563.9300. Exhibitors are responsible for making their own hotel reservations. A limited number of reduced rate rooms are available when booking before Oct 1 and mentioning VJJA.

Shipping & Storage

Exhibit materials may be shipped directly to the conference venue by addressing them to Wyndham Roanoke Airport, Hold for: [Attending Exhibitor's Name & Company], VJJA Fall Institute Nov 7-9, 2801 Hershberger Rd NW, Roanoke, 24017. Phone the hotel directly with questions - 540.563.9300.

About VJJA

Founded in 1966, VJJA is an organization of nearly 1200 professionals representing court services, the judiciary, detention homes, correctional facilities, halfway houses, group homes, indigent defense, psychiatric hospitals, social services, education and more. The organization is administered by an elected board and is committed to child advocacy and advancing the professionals interests and competencies of its members. State and local training events are held, with a statewide conference in November. Visit: www.VJJA.org

Additional Information

An order form should have accompanied this packet. Additional attachments include: Terms & Conditions, VJJA Partners Program (non-Exhibit Advertising Opportunities, Exhibit Packages, Sponsor Benefits). Direct questions to: www.VJJA.org or to Sheila Hightower at: 757.385.5602.

FY'08 VJJA PARTNERS PROGRAM

NON-EXHIBITOR PACKAGES – Starting @ \$25

<u>Package #</u>		<u>Description</u>	<u>Price</u>
NE1	Take 1	Take 1 Table: Can't attend in person? Send display literature	\$50
NE2	Conf Prog	1/16 page conference program advertisement	\$25
NE3	Conf Prog	1/8 page conference program advertisement	\$50
NE4	Conf Prog	1/4 page conference program advertisement	\$100
NE5	Conf Prog	1/2 page conference program advertisement	\$200
NE6	Conf Prog	full page conference program advertisement	\$400
NE7	Conf Prog	inside cover (full pg) conf program advertisement	\$1000
NE8	Conf Prog	back cover (full pg) conf program advertisement	\$2000
NE9	Advocate Ad 1Q	Ad in 1 issue of the VJJA Advocate	\$250
NE10	Advocate Ad 2Q	Ad in 2 issues of the VJJA Advocate	\$400
NE11	Advocate Ad 3Q	Ad in 3 issues of the VJJA Advocate	\$600
NE12	Advocate Ad 4Q	Ad in 4 issues of the VJJA Advocate	\$800
NE13	e-Advocate Ad	Clickable Ad in VJJA e-Advocate – front page	\$300
NE14	e-Advocate Ad	Ad in 2 issues of the VJJA e-Advocate – front page	\$600
NE15	e-Advocate Ad	Ad in 3 issues of the VJJA e-Advocate – front page	\$900
NE16	e-Advocate Ad	Ad in 4 issues of the VJJA e-Advocate – front page	\$1100
NE17	e-Advocate Ad	Clickable Ad in the VJJA e-Advocate – 2ndary page	\$200
NE18	e-Advocate Ad	Ad in 2 issues of the VJJA e-Advocate – 2ndary page	\$350
NE19	e-Advocate Ad	Ad in 3 issues of the VJJA e-Advocate – 2ndary page	\$500
NE20	e-Advocate Ad	Ad in 4 issues of the VJJA e-Advocate – 2ndary page	\$650
NE21	VJJA.org Ad	Clickable Ad on VJJA.org – 3 months	\$300
NE22	VJJA.org Ad	Clickable Ad on VJJA.org – 6 months	\$600
NE23	VJJA.org Ad	Clickable Ad on VJJA.org – 9 months	\$900
NE24	VJJA.org Ad	Clickable Ad on VJJA.org – 12 months	\$1200
NE25	Ad Combo	½ pg conf prog ad, 3 months VJJA.org	\$500
NE26	Ad Combo	½ pg conf prog ad, 3 mos VJJA.org, 1 issue <i>eAdvocate</i>	\$700
NE27	Ad Combo	½ pg conf prog ad, 3 mos VJJA.org, 1 issue Advocate + eAdvocate	\$950
NE28	Ad Combo	½ pg conf prog ad, 3 mos VJJA.org, 2 issues Advocate + eAdvocate	\$1250
NE29	Ad Combo	½ pg conf prog ad, 3 mos VJJA.org, 3 issues Advocate + eAdvocate	\$1600
NE30	Ad Combo	full pg prog ad, 6 mos web, 4 issues Advocate + eAdvo, Take 1 Table	\$2500

CONFERENCE PROGRAM, ADVOCATE OR WEB-BASED ADVERTISEMENTS

A program or web-based advertisement can lead participants directly to your exhibit space or webpage.

Conference Program: Place an advertisement in our conference program, to be given to every conference participant and later posted to our website. Page size for publication is 8 ½ x 11. Select from the following: 1/16 page, 1/8 page, 1/4 page, 1/2 page, or full page.

Advocate Advertising: VJJA's quarterly journal, the *Advocate*, has a readership of nearly 1,200 and is now available in both print and electronic format. The Fall 2007 Advocate will be mailed in October just prior to the 31st Fall Institute. A great forum for inviting participants to visit your exhibit both in November.

Web-based Advertising: VJJA has an on-line presence, www.VJJA.org, and receives considerable traffic (27,341 hits in June!). Don't miss out on the opportunity to reach thousands of juvenile justice professionals. We'll hyperlink directly to your website.

See our website at: www.VJJA.org for example of each type of advertisements. Send photo-ready advertisement by October 1 to: ads@vija.org. Some limited design assistance is available. Direct questions to: (804) 786-0486 or ads@vija.org.

FY'08 VJJA PARTNERS PROGRAM

EXHIBITOR PACKAGES

BASIC EXHIBITOR PACKAGES

Starting
@ \$400

Exhibitor Package Includes: Exhibit Table, Invitation to attend 2007 Business Meeting & Awards Luncheon Participation in "Booth Bingo"

<u>Package #</u>		<u>Description</u>	<u>Price</u>
E1	basic exhibit	exhibit space at Fall Juvenile Justice Institute – member rate*	\$400
E2	basic exhibit	exhibit space at Fall Juvenile Justice Institute – non member rate	\$450

ADD-ONS

A	electric	add electric service to your exhibit on Wed. Nov 7 and Thur. Nov 8	\$50
B	internet	add internet access to your exhibit on Wed. Nov 7 and Thur. Nov 8	\$250
C	add exhibit staff	additional exhibit staff – one staff person included in base rate	\$50 each
D	membership*	Join or Renew with VJJA to take advantage of member rates	\$20 each

*At least one exhibit staff must be a VJJA member in order to take advantage of special member rates. Membership application and dues may accompany order.

ENHANCED EXHIBITOR PACKAGES

Enhanced Exhibitor Package Includes: Exhibit Table, Invitation to attend '07 Business Meeting and Advertising

<u>Package #</u>		<u>Description</u>	<u>Price</u>
E3	exhibit + advertising	exhibit, 1/4 page conf program ad - member rate*	\$500
E4	exhibit + advertising	exhibit, 1/4 page conf program ad - non member rate	\$550
E5	exhibit + advertising	exhibit, 1/2 page conf program ad - member rate	\$600
E6	exhibit + advertising	exhibit, 1/2 page conf program ad - non member rate	\$650
E7	exhibit + advertising	exhibit, 1/4 page conf program ad, eAdvo 1 issue – member rate	\$700
E8	exhibit + advertising	exhibit, 1/4 page conf program ad, eAdvo 1 issue – non member rate	\$750
E9	exhibit + advertising	exhibit, 1/4 page conf program ad, 3 mos VJJA.org – member rate	\$800
E10	exhibit + advertising	exhibit, 1/4 page conf program ad, 3 mos VJJA.org – non member rate	\$850
E11	exhibit + advertising	exhibit, 1/2 page conf program ad, 3 mos VJJA.org – member rate	\$900
E12	exhibit + advertising	exhibit, 1/2 page conf program ad, 3 mos VJJA.org – non member rate	\$950

*At least one exhibit staff must be a VJJA member in order to take advantage of special member rates. Membership application and dues may accompany order.

EXHIBITOR WITH SPONSORSHIP PACKAGES

(\$1000-\$10,000)

Includes: Exhibit Table, Invitation to attend '07 Business Meeting, Enhanced Advertising and Exclusive Benefits

S1	BRONZE Partner	\$1000
S2	SILVER partner	\$2000
S3	GOLD partner	\$3000
S4	PLATINUM partner	\$5000
S5	DIAMOND partner	\$10,000

Benefits are consistent with level of sponsorship. See "FY'08 Sponsor Benefits" (attached)

FY'08 VJJA PARTNERS PROGRAM

Sponsor Benefits

BRONZE Partner Level Advertising & Benefits (S1)

\$1,000

Exhibit Table at 31st Fall Juvenile Justice, Inclusion in "Booth Bingo"; Invitation to Awards Luncheon
Mailings: Inclusion on VJJA mailing list for the "Advocate" and all other publications
Conference Program: Copy of 31st Fall Juvenile Justice Institute Conference Program
Participant List: Hard copy of 31st Fall Juvenile Justice Institute Participant List
Program Listing: Acknowledgement in 31st Fall Juvenile Justice Institute Conference Program
VJJA Partners 2007: Website Recognition - name and logo included in "VJJA Partners" section of web-site at: VJJA.org
Conference Program Advertisement: ½ page size print advertisement in the 31st Fall Juvenile Justice Institute Conference Program
VJJA.org Advertising: Advertisements on VJJA.org on secondary page for 6 months
Common Area Signage: Acknowledgement sign in common area at 31st Fall Juvenile Justice Institute
Social Activity Signage: "Social Activities Made Possible By These Generous Sponsors ..."
Booth Signage: Acknowledgement sign to display in exhibit during the 31st Fall Juvenile Justice Institute
Conference Website: Mentioned on conference website and in pre-conference and post conference literature (deadlines apply)
Ribbons: Sponsor Ribbons for ALL company representatives attending or exhibiting at the Institute

SILVER Partner Level Advertising & Benefits (S2)

\$2,000

ALL Bronze Level Advertising and Benefits, plus:
Exhibit Table at 31st Fall Juvenile Justice, Inclusion in "Booth Bingo"; Invitation to Awards Luncheon
Professional Membership: Individual Membership for up to 3 employees (CEO, Pres., Marketing Director, etc.)
Conference Program Advertisement: ½ page size print advertisement in the 31st Fall Juvenile Justice Institute Conference Program
VJJA.org Advertising: Advertisements on VJJA.org on secondary page for 9 months
Advocate Advertising: Advertisement In the Advocate pre-conference issue
eAdvocate Advertising: Advertisement In the eAdvocate pre-conference issue

GOLD Partner Level Advertising & Benefits (S3)

\$3,000

ALL Bronze and Silver Level Advertising and Benefits, plus:
Exhibit Table at 31st Fall Juvenile Justice, Inclusion in "Booth Bingo"; Invitation to Awards Luncheon
Professional Membership: Individual Membership (new or renewing) for up to 4 employees
Conference Program Advertisement: full page print advertisement in the 31st Fall Juvenile Justice Institute Conference Program
Web-based Directory Enhanced Hyperlinked Listing (currently being developed)
Social Activity Lit Display: Opportunity to have literature on display at Social / President's Reception / Leadership Mixer
VJJA Logo Package: 1 VJJA Logo Brief bag and License Plate Holder
Additional Exhibit Staff: No additional charge for extra exhibit personnel (up to 2 total)
VJJA.org Advertising: Advertisements on VJJA.org on secondary page for 12 months
Advocate & eAdvocate Advertising: Advertisement In the Advocate and eAdvocate for 2 Issues beginning w/ Fall 2007
Booth Bingo "Prime Real Estate" w/ Logo: Corner Square with Bolded Font on "Booth Bingo" Cards

PLATINUM Partner Level Advertising & Benefits (S4)

\$5,000

ALL Bronze, Silver and Gold Level Advertising and Benefits, plus:
Exhibit Table at 31st Fall Juvenile Justice, Inclusion in "Booth Bingo"; Invitation to Awards Luncheon
Premium Exhibit Location: Exhibit located in close proximity to registration area at the 31st Fall Juvenile Justice Institute
Professional Membership: Individual Membership (new or renewing) for up to 5 employees
General Session Recognition: Recognition at General Session during Opening Remarks
VJJA Logo Package: 1 VJJA Logo Brief bag and License Plate Holder
Enhanced Conference Program Ad: Inside Cover AND 1 full page inside
Electric Service: No additional charge for electrical hookup for 31st Fall Juvenile Justice Institute exhibit booth (If Requested)
Additional Exhibit Staff: No additional charge for extra exhibit personnel (up to 3)
Special Invitation: Invitation for 2 company representatives to attend award luncheon and sit at head table with VJJA Board
VJJA.org Advertising: Multiple Recurring Advertisements on VJJA.org in Premium Location for 12 months
Advocate & eAdvocate Advertising: Recurring Advertisement In the Advocate and eAdvocate for 3 Issues beginning w/ Fall 2007
eAdvocate Advertising: Recurring Advertisement In the eAdvocate for 3 Issues beginning with pre-conference issue
Participant Packet Stuffing: Opportunity to provide literature for registration desk and/or for stuffing into participant packets
Program Description: Inclusion of Program Description in Conference Program
Guest Judge Invitation: Invitation for Company CEO or other rep to serve as "celebrity judge" during dance off at the Fall Social

DIAMOND Partner Level Advertising & Benefits (S5)

\$10,000

ALL Bronze, Silver, Gold, and Platinum Level Advertising and Benefits, plus:
Exhibit Table at 31st Fall Juvenile Justice, Inclusion in "Booth Bingo"; Invitation to Awards Luncheon
Professional Membership: Individual Membership (new or renewing) for up to 10 employees
Extra Square Footage: Opportunity for a "double-wide" exhibit or 2 separate tables
Enhanced Conference Program Ad: Two-page spread (16 X 20) AND or Back Cover Advertisement
General Session Recognition: Mention during Opening Remarks and recognition on General Session slides
Social Hour Recognition: Verbal recognition during Fall Institute Dance Social -- We'll Even Play Your CEO's Favorite Song!
Leadership Mixer Recognition: Verbal recognition during the Fall Institute Leadership Mixer
Awards Luncheon Mention: Verbal recognition during the 31st Fall Juvenile Justice Institute Business Meeting & Awards Luncheon
Double Ribbons: "Special Guest" and "Sponsor" Ribbons for ALL company representatives attending or exhibiting at the Institute
Advocate, eAdvocate and VJJA.org Premium Location Advertising: Constant Presence -- all venues -- 1 full year beginning Oct. 07
Banner Flying: Opportunity to Fly Company Banner or Flag Outside and/or inside Exhibit Hall
Chair Advertising: Company rep may place brochures on chairs before each general session and workshop
Guest Room Literature: Opportunity To Provide Company Literature for Guest Hotel Rooms or Hotel Check-in / Welcome Packets
Mention in Annual Mailing: We'll include your logo and a word of thanks in with our next membership mailing (reaches nearly 1200)
Address the Crowd: Opportunity for company representative to say a few words at the Annual Business meeting and Awards Luncheon
District-Level Sponsorship: \$500 donation sent to district of your choice to use toward local training
Booth Bingo Center Square: Best Location on the Booth Bingo Card w/ Logo Included (if space permits)
Company in the Spotlight: Company Featured in an upcoming issue of the eAdvocate (article about services, programs, staff)
Direct Mailing: You provide a pre-stamped postcard or other literature and we'll affix the labels and drop in the mail to our members
Additional Exhibit Staff: No additional charge for extra exhibit personnel (up to 5)



VIRGINIA JUVENILE JUSTICE ASSOCIATION

31st FALL JUVENILE JUSTICE INSTITUTE

EXHIBITOR & Sponsorship & Order Form

To reserve a space: (1) Review the "Call for Exhibitors, Sponsors, & Advertisers" prospectus and select advertising categories to best meet your needs (2) thoroughly read the "Terms & Conditions" (3) complete the order form below (4) enclose payment (5) mail order form and payment postmarked on or before October 1, 2007, to: VJJA Exhibits, Sponsorships, & Advertising, Attn: Sheila Hightower, c/o 2nd District Court Service Unit, 2425 Nimmo Parkway, Building 10-A, Virginia Beach, VA 23456 (6) Send electronic copy of "photo-ready" ads to: ads@vja.org. Direct questions to Sheila at: 757.385.5602 or exhibits@vja.org or Beth at (804) 786-0486 or president@vja.org.

FINAL ORDER DEADLINE: October 1, 2007

INFORMATION AS IT SHOULD APPEAR IN THE CONFERENCE PROGRAM

COMPANY/AGENCY/ASSOC				
CONTACT PERSON'S NAME & TITLE				
(as it should appear in conference program – can be different name than attending Exhibitor)				
MAILING ADDRESS				
DAYTIME PHONE NUMBER & FAX				
E-MAIL ADDRESS & WEBSITE				
COMPANY / AGENCY DESCRIPTION (50 words or fewer – use attachment)				
WHO WILL STAFF YOUR EXHIBIT? (include Names and Titles) One staff member included in fee; additional staff \$50 each * At time of exhibit application, at least one person listed must be a VJJA member in order take member rate. New member form and membership dues may be attached to exhibit form.	(1)	NAME:	TITLE:	included in fee
		E-MAIL ADDRESS:	PHONE:	
	(2)	NAME:	TITLE:	add'l \$50
		E-MAIL ADDRESS:	PHONE:	
	(3)	NAME:	TITLE:	add'l \$50
		E-MAIL ADDRESS:	PHONE:	
	(4)	NAME:	TITLE:	add'l \$50
		E-MAIL ADDRESS:	PHONE:	

AWARDS LUNCHEON	___	NUMBER OF STAFF LISTED ABOVE WHO WILL ATTEND THE AWARDS LUNCHEON ON 11/8
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DOOR PRIZE DONATION	___	I WILL DONATE A DOOR PRIZE ITEM: _____
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VJJA PROFESSIONAL MEMBERSHIP DUES FOR FY08	\$20 each	Provide Member Names Joining or Renewing: _____
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EXHIBIT PACKAGE SELECTED		
PACKAGE NUMBER(s)	___	SPECIAL REQUESTS / NOTES:
PACKAGE COST	___	
ADDITIONAL EXHIBIT STAFF	\$50	Each Additional Person (1 Exhibit Personnel Included in Base Rate)
ELECTRIC OUTLET	\$50	(\$25 Each Day for Nov 7 and 8)
INTERNET ACCESS	\$250	(\$120 Each Day for Nov 7 and 8)

TOTAL AMOUNT DUE / ENCLOSED	\$ _____
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FOR OFFICE USE ONLY	
<input type="checkbox"/> Program Ad <input type="checkbox"/> Advocate/e-Advocate <input type="checkbox"/> Sponsor <input type="checkbox"/> Exhibitor <input type="checkbox"/> Take 1 & Bag Stuffer <input type="checkbox"/> Website <input type="checkbox"/> Register <input type="checkbox"/> Dues <input type="checkbox"/> Logged in Database Date Received: _____ Amt Received: _____ Received By: _____ Notes: _____	



VIRGINIA JUVENILE JUSTICE ASSOCIATION

31st FALL JUVENILE JUSTICE INSTITUTE

NON-EXHIBITOR Advertising Order Form

To place NON-Exhibitor order: (1) Review the "Call for Exhibitors, Sponsors, & Advertisers" prospectus and select advertising categories to best meet your needs (2) thoroughly read the "Terms & Conditions" (3) complete the order form below (4) enclose payment (5) mail order form and payment postmarked on or before October 1, 2007, to: VJJA Exhibits, Sponsorships, & Advertising, Attn: Sheila Hightower, c/o 2nd District Court Service Unit, 2425 Nimmo Parkway, Building 10-A, Virginia Beach, VA 23456 (6) Send electronic copy of "photo-ready" ads to: ads@vjjja.org. Direct questions to Sheila at: 757.385.5602 or exhibits@vjjja.org or Beth at (804) 786-0486 or president@vjjja.org.

FINAL ORDER DEADLINE: October 1, 2007

INFORMATION AS IT SHOULD APPEAR IN THE CONFERENCE PROGRAM

COMPANY/AGENCY/ASSOC	
CONTACT PERSON'S NAME & TITLE	
MAILING ADDRESS	
DAYTIME PHONE NUMBER & FAX	
E-MAIL ADDRESS & WEBSITE	

DOOR PRIZE DONATION	_____	I WILL DONATE A DOOR PRIZE ITEM: _____
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VJJA PROFESSIONAL MEMBERSHIP DUES FOR FY08	\$20 each	Provide Member Names Joining or Renewing: _____
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EXHIBIT PACKAGE SELECTED		
PACKAGE NUMBER(s)	_____	SPECIAL REQUESTS / NOTES:
PACKAGE RATE	_____	

TOTAL AMOUNT DUE / ENCLOSED	\$ _____
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FOR OFFICE USE ONLY	
<input type="checkbox"/> Program Ad <input type="checkbox"/> Advocate/e-Advocate <input type="checkbox"/> Sponsor <input type="checkbox"/> Exhibitor <input type="checkbox"/> Take 1 & Bag Stuffer <input type="checkbox"/> Website <input type="checkbox"/> Register <input type="checkbox"/> Dues	
<input type="checkbox"/> Logged in Database Date Received: _____ Amt Received: _____ Received By: _____ Notes: _____	



VIRGINIA JUVENILE JUSTICE ASSOCIATION

2007 FALL INSTITUTE EXHIBIT TERMS & CONDITIONS

1. Approval: VJJA reserves the right to accept or reject exhibitor, sponsor and/or advertising applications based upon space limitations, relevance, appropriateness, timeliness, or other similar criteria. Participation in the program implies acceptance of the terms and conditions listed herein.
2. Space Rental: Each exhibit space is provided 1 - 6' x 2' skirted table and 1 chair. Requests for other items (e.g. additional chairs, electrical and/or internet access) may be available at an additional cost and must be requested and paid for at the time of original application. The availability of electrical, internet and other special requests is not guaranteed.
3. Booth Assignment: VJJA does not guarantee any particular booth selection and reserves the right to (a) decline or prohibit any exhibit, product or service for any reason, with or without cause, which, in their sole judgment, is not suitable to or in keeping with the character of the exhibition, or (b) relocate booth assignment, with prior notice to the exhibitor, for any reason, with or without cause. Final assignment of booths will be determined by VJJA at their sole discretion.
4. Registration: Exhibitors shall be required to check-in at the registration desk. Exhibitor badges will be issued and must be worn at all times. Staffing allowance is for 1 exhibitor per table. Additional staff may be added for a charge.
5. Regulations and Standards: (a) Solicitation by non-registered exhibitors is strictly prohibited. Firms and representatives not assigned exhibit space are prohibited from soliciting business in any form in the Exhibit Hall area. Violators will be required to leave the Exhibit Hall. (b) Subletting space is prohibited: An exhibitor may not assign, sublet or share any space allocated without the written consent of VJJA. Companies shall not exhibit nor permit to be exhibited any merchandise not a part of regular company-products unless granted permission from VJJA. An exhibitor may not permit any representative of any firm not exhibiting to solicit business or take orders in the exhibitor's space. All business activities of the exhibitor must be confined to the booth space. Conducting business activities in aisles, lobbies or other areas is strictly prohibited. Exhibitors in violation of rule will suffer sanctions affecting their ability to exhibit at future VJJA meetings. (c) Samples of products, catalogs, pamphlets, publications and souvenirs may be distributed in the Exhibit Hall provided it is done in a dignified manner, does not create a nuisance and does not interfere with adjoining exhibits. (d) Loudspeaker displays or other devices, that in the sole judgment of VJJA may be generally disruptive, are not permitted. If objections arise, the offending exhibitor may be reassigned to another booth or required to discontinue the activity altogether. (e) No exhibit may be dismantled before the official close of the conference, nor may any part of the exhibit or equipment be prematurely removed, once it has been set up, except with the permission of VJJA. (f) Exhibitors may not offer or serve food and/or beverages to conference attendees. Compliance failure with regulations may result in termination of exhibit privileges.
6. Setup & Tear-Down Information: Set-up will be on Wednesday, November 7, between 7:00 am and 8:30 am. Tear-down will be on Friday, November 9, at 12:00 noon. All exhibit booth/table materials, particularly drapes, curtains, table covers, etc. must be flameproof and comply with federal, state and municipal fire laws, insurance underwriter and hotel safety regulations. All packing materials and similar materials must be removed from the exhibition area upon completion of the booth installation. VJJA will review exhibit setup to ensure compliance with exhibit rules before the Exhibit hall opens.
7. Failure to Occupy Space: Any exhibit space that is not set up and occupied by 8:30 am on Wednesday, November 7, 2007, will be forfeited by the exhibitor, unless arrangements for delayed occupancy have been made in advance. Unless prior approval is granted, the rental payment for the unoccupied exhibit will be forfeited.
8. Liability and Security: The exhibitor assumes the entire responsibility and liability for losses, damages and claims arising from personal injury, injury or damage to exhibitor's displays, equipment and other property brought upon the premises of the hotel. The exhibitor shall indemnify and hold harmless VJJA, the hotel site, its agents and employees from any and all losses, damages, and claims. VJJA will not insure or indemnify exhibitors of damages of any kind. It is the exhibitor's responsibility to secure exhibit and other property during the exhibit hall hours. The exhibit hall will be locked following the close of functions.
9. Cancellation of Space: Cancellation of exhibit space must be in writing to: Katherine Farmer, VJJA Institute Planning Chair, c/o 14th District CSU, P.O. Box 27032, Richmond, VA 23273-7032, and postmarked on or before October 1, 2007, to receive a refund and avoid penalty. No cancellations will be accepted or refunds made after October 1, 2007.
10. Cancellation of Exhibition: In the event the exhibition must be cancelled, postponed or relocated because of fire, strike, govt, regulations, casualties, acts of God or other causes beyond the reasonable control of VJJA, the exhibitor waives any and all damages/claims for damages. The exhibitor agrees the sole liability of VJJA will be to return rental payments.
11. Amendment to Rules: Any and all matters or questions not specifically covered by the preceding rules and regulations shall be subject solely to the decision of the Virginia Juvenile Justice Association (VJJA) Board of Directors.
12. Photographs: Photographs will be taken during the event. By attending/exhibiting, you are authorizing VJJA to use your photograph in future on-line and print publications.

31ST FALL JUVENILE JUSTICE INSTITUTE

When All the Stars Align – Partnering for Better Outcomes

TENTATIVE AGENDA

Tuesday, November 6, 2007

2:00 p.m. – 5:00 p.m.	VJJA Board of Directors Meeting	Boardroom
2:00 p.m. – 5:00 p.m.	Other Association Meetings	TBA
7:00 p.m. – 9:00 p.m.	Pre-Registration, Opening Reception & Meet and Greet	Hotel Lobby & Charades
9:00 p.m. – 9:15 p.m.	Conference Staff Meeting	Ballroom Lobby

Wednesday, November 7, 2007

8:00 a.m. – 8:30 a.m.	REGISTRATION	Grand Ballroom Foyer
8:00 a.m.	Exhibit Hall Grand Opening & Coffee Service	Salons 1234
9:00 a.m.	CONFERENCE OPENING Opening Remarks: President Beth Stinnett Announcements: Katherine Farmer, Institute Planning Chair Welcome: Darlene L. Burcham, Roanoke City Manager	Grand Ballroom
9:30 a.m. – 10:30 a.m.	PLENARY ADDRESS <i>Strength Based Approaches to Juvenile Justice</i> Dr. Wally Kisthardt, Parkville, MO	Grand Ballroom
10:30 a.m. – 10:45 a.m.	BREAK & EXHIBIT VIEWING	Salons 1234
10:45 a.m. – 12:00 noon	Plenary Session Continues	Grand Ballroom
12:00 p.m. – 1:15 p.m.	LUNCH & EXHIBIT VIEWING (Lunch on Your Own)	Exhibit Area
1:30 p.m. – 3:15 p.m.	CONCURRENT WORKSHOPS A - Dual Jurisdiction Cases, John Tuell, CWLA B - Family Therapy and Minority Offenders, Dr. B. Bruster C - Responding to Crisis: Enhancing Your De-escalation Skills D - In re Gault: Juvenile Defense 40 Years Later E - FAST & GREAT (Families, Schools and Gangs), P. Davenport F - Futuring Juvenile Justice - C Kehoe	
3:15 p.m. – 3:30 p.m.	BREAK & EXHIBIT VIEWING	
3:30 p.m. – 5:15 p.m.	CONCURRENT WORKSHOPS A - Methamphetamines: The Impact on Communities & Corrections B - Disproportionate Minority Contact: It's NOT a Black "Thang" C - Better Understanding Self-Harming Behavior D - Equity for LGBT Youth in Juvenile Justice & Corrections, NJDC E - Peer Resolutions: The Youth Court Model, Judge Strickland F - Setting & Achieving Management Outcomes, Judge Teske	
5:30 p.m. – 7:30 p.m.	PRESIDENT'S RECEPTION + EXHIBIT VIEWING	Grand Ballroom Foyer

* Draft Schedule – schedule and offerings tentative and subject to change – current through 9/12/2007

View weekly changes and updates online at: www.VJJA.org

31ST FALL JUVENILE JUSTICE INSTITUTE

When All the Stars Align - Partnering for Better Outcomes

Thursday, November 8, 2007

8:00 a.m. – 8:30 a.m. 8:00 a.m.	REGISTRATION Exhibit Hall Open & Coffee Service or Continental Breakfast	Grand Ballroom Foyer Salons 1234
8:30 a.m.	OPENING Welcome: President Beth Stinnett Opening Remarks: Barry Green, DJJ Director	Grand Ballroom
9:00 a.m. – 11:00 a.m.	PLENARY ADDRESS <i>Enhancing Collaboration to Achieve Better Outcomes</i> Judge Steve Teske, Nat. Council of Juvenile & Family Court Judges	Grand Ballroom
11:00 a.m. – 11:30 a.m.	BREAK & EXHIBIT VIEWING	Salons 1234
11:30 a.m. – 1:30 p.m.	BUSINESS MEETING AND AWARDS LUNCHEON Special Luncheon Speaker – TBA	Grand Ballroom
1:30 p.m. – 1:45 p.m.	BREAK & EXHIBIT VIEWING	Salons 1234
1:45 p.m. – 3:30 p.m.	PLENARY ADDRESS <i>Using What We Know About Adolescent Development</i> Dr. Randy Otto, University of South Florida	
3:30 p.m. – 3:45 p.m.	BREAK & EXHIBIT VIEWING	Salons 1234
3:45 p.m. – 5:15 p.m.	CONCURRENT WORKSHOPS A - TBA B - TBA C - Being an Educated Consumer of Services D - Re-entry: Fam. Reunification Following Out of Home Placement E - Partnerships for Youth, Judge Philip Trompeter / Nancy Hans F - Increasing the Utilization of Interns & Volunteers	
5:30 p.m. – 6:30 p.m.	LEADERSHIP MIXER & SPEED NETWORKING Meet the VJJA Board & other Colleagues from Across Virginia	Grand Ballroom Foyer
8:00 p.m. - midnight	SOCIAL / DANCE Featuring "Twist", "Shag" and "Flat Footing" Dance Contests	Charades Lounge

Friday, November 9, 2007

8:00 a.m. – 9:00 a.m.	Exhibit Hall Open & Continental Breakfast	Grand Ballroom Foyer
9:00 a.m.	OPENING Opening Remarks – Special Guest	Grand Ballroom
9:15 a.m. – 11:15 a.m. 11:30 a.m. – 12:30 p.m.	PLENARY SESSIONS <i>Internet Perpetrators & Victims: NCMEC / Operation Blue Thunder</i> <i>Youth Making A Difference: Roanoke Youth Court Mock Trial</i>	Grand Ballroom
12:30 p.m. - 1:00 p.m.	CLOSING: Adjournment, Door Prizes	